

Sub-Lease Inventory Checklist

To the Subtenant:

1. Use this checklist to note the condition of the apartment upon move in. You can complete it while the tenant is with you or return a signed copy to the tenant within 7 days after obtaining possession of the apartment. Don't forget to keep a copy for yourself.
2. Once your lease expires, you must notify the tenant in writing within 4 days of your new address so they can refund your security deposit to you. If you do not give them your new address they will not be obligated to send you an itemized list of damages with your security deposit refund. If you receive a notice of damages you wish to dispute, you must respond to the tenant by mail within 7 days after receiving it.

This form does not replace the Tenant's original move-in condition report for the current lease between the Tenant and Riverrain. This is strictly between the Tenant and Subtenant, and will not be considered by Riverrain with regards to Security Deposit refund issues.

Building #: _____ Apartment #: _____

| Condition upon Arrival | Item | Condition upon Departure |
|------------------------------|------------------------------------|--------------------------|
| | <i>Kitchen</i> | |
| | Wall, Floor, & Ceiling | |
| | Counter & Cupboards | |
| | Stove, Fridge, Sink, & Disposal | |
| | Dishwasher & Other Appliances | |
| | <i>Living/Dining Area</i> | |
| | Walls, Floor, & Ceiling | |
| | Blinds | |
| | <i>Bathrooms</i> | |
| | Showers, Tub, & Fixtures | |
| | Walls, Floor, & Ceiling | |
| | <i>Bedrooms</i> | |
| | Walls, Floor, & Ceiling | |
| | Closet door | |
| | <i>Miscellaneous</i> | |
| | Windows, locks, & Screens | |
| | Smoke Detector & Fire Extinguisher | |
| <i>Other Comments</i> | | |
| | | |
| | | |

This form does not serve as a request for repairs.

Subtenant

Tenant

Date

Date